

# Prepared, Informed and Ready



## HAWKESBURY CITY COUNCIL

Call us at: 02 4560 4444

Visit us at [www.hawkesbury.nsw.gov.au](http://www.hawkesbury.nsw.gov.au)

Like us on Facebook:  
[www.facebook.com/hawkesburycitycouncil](https://www.facebook.com/hawkesburycitycouncil)

Visit our Disaster and Emergency Dashboard at  
**[disaster.hawkesbury.nsw.gov.au](http://disaster.hawkesbury.nsw.gov.au)**  
for links to Emergency News and Preparedness Support

## EMERGENCY CONTACTS

Next of Kin Name: .....

Number:  .....

My GP: .....  .....

## PERSONAL CONTACTS

Name: .....  .....

Name: .....  .....

Name: .....  .....

Name: .....  .....

Other: .....

## PERSONAL INFORMATION

Name(s) .....

Contact Number(s) .....

Address .....

Email Address .....

## EMERGENCY SERVICES (Life threatening emergencies)

Police | Fire | Ambulance ..... Triple Zero (000)

SES ..... 132 500

Endeavour Energy ..... 131 003

## GENERAL ENQUIRIES

NSW Rural Fire Service (RFS) Information line ..... 1800 679 737  
[www.rfs.nsw.gov.au](http://www.rfs.nsw.gov.au)

Police Assistance Line ..... 13 14 44

Lifeline ..... 13 11 44

Traffic 24 hour traffic enquiry line ..... 13 27 01

Wires 24/7 Emergency Hotline ..... 1300 094 737


NSW Health Public Health Unit ..... 1300 066 055

Department of Primary Industries ..... (02) 6391 3100

Red Cross ..... [www.redcross.org.au](http://www.redcross.org.au)

Bureau of Meteorology ..... [www.bom.gov.au](http://www.bom.gov.au)

**!! In case of emergency you can tune into your local radio stations:**

 ABC Radio Sydney 702AM

 Local Radio 89.9 FM

**Keeping important documents together in one location to help you prepare for and minimise the impact of natural disasters and emergencies.**

- Keep certified copies of your documents in a sealed document wallet.
- Scan copies of these documents and save to the cloud, as a photo on your phone, on an external hard drive or a USB memory stick. If you need assistance please contact your local library or Community Hubs. Call 4560 4444 for more information.
- Store this document wallet with your emergency kit in a safe place and ensure all of your household is aware of its location.
- Review the information and contents annually.

**Example items to include (but not limited to) in your document wallet:**

- ☐ Household Emergency Plan contact phone numbers
- ☐ Insurance papers for your house and contents, cars and valuable items
- ☐ Wills and life insurance documents
- ☐ House deeds, mortgage and banking documents
- ☐ Birth and Marriage Certificates
- ☐ Passports / Visa details
- ☐ Superannuation, stocks and bonds
- ☐ Bank account and credit card details
- ☐ Medicare, pension cards and immunisation records
- ☐ List of all current medications and information on medical treatment you are receiving

- ☐ Maternal, child and family health Blue Book
- ☐ Rates notice
- ☐ Utility accounts details
- ☐ Citizenship or Immigration documents
- ☐ Inventory household goods (key items)
- ☐ Some cash
- ☐ A back up of important computer files and passwords for accounts
- ☐ Digital copies of your family photos and valuables
- ☐ Academic records
- ☐ Pet's Microchip and other information
- ☐ Precious memory or family heirloom item

**!! Do you have your 'Go Bag' ready?**  
(Don't forget one for your pets )